

BOARD MEETING MINUTES

MISSISSIPPI DEPARTMENT OF INFORMATION TECHNOLOGY SERVICES

October 18, 2012

The Mississippi Department of Information Technology Services Board met in the Board Room of the ITS Office Building, 3771 Eastwood Drive, Jackson, Mississippi 39211, on Thursday, October 18, 2012, at 11:00 a.m.

Members Present:

Rodney Pearson, Vice-Chairman

John Hairston, via conference call

Thomas A. Wicker

Members Not Present:

Derek Gibbs, Chairman

Lynn C Patrick

Legislative Advisors Present:

Senator Sampson Jackson, II

Legislative Advisors Not Present:

Representative Gary V. Staples

Staff Members Present:

Craig Orgeron, ITS Executive Director

Michele Blocker, Chief Administrative Officer

Lynn Ainsworth, Information Systems Services (ISS) Division Director

Jimmy Webster, Strategic Services Division Director

Donna Nead Rogers, Special Assistant Attorney General

Jay White, Information Security Division Director

Laura Pentecost, Data Services Division Director

Roger Graves, Telecomm Services Division Director

David Johnson, Internal Services Division Director

Tina Wilkins, ISS Technology Consultant

Anthony Hardaway, ISS Technology Consultant

Debra Spell, ISS Technology Consultant

Gary LeBlanc, ISS Technology Consultant

Renee Murray, ISS Technology Consultant

Donna Hamilton, ISS Technology Consultant

Leslie Swilley, Internal Services Division

Jerry Guillory, Data Services Division

Libby Dugas, Telecomm Services Division

Caren Brister, Strategic Services Division

Others Present:

David Pitcock, Mississippi Department of Finance and Administration

James White, Mississippi Department of Finance and Administration

Clay Johnston, Mississippi Department of Public Safety

Tony Lawler, Mississippi Department of Revenue

Jennifer Summerlin, Mississippi Department of Revenue

John Younger, Mississippi Insurance Department

Shirley Patron, CA

Karen Newman, The Clay Firm

Scott Cook, AT&T

Kris Gautier, AT&T

Mark Hollingsead, Ciber

Terrell Knight, CSpire Wireless

Janice Fitzgerald, CSpire Wireless

Jason Cox, IBM

Lee Ann Mayo, Capitol Resources

Rodney Pearson called the meeting to order, and introduced Libby Dugas to lead the Pledge of Allegiance to the United States Flag. Libby Dugas led the audience in the Pledge of Allegiance. Guests introduced themselves.

Agenda Item No. 1: Rodney Pearson directed the Board's attention to the first agenda item, approval of the minutes from the ITS Board Meeting on September 20, 2012.

On motion by Tom Wicker and second by John Hairston that the minutes of the September 20, 2012 meeting be approved as written:

Motion carried; unanimously.

Agenda Item No. 2: Donna Hamilton, David Pitcock, MAGIC Deputy Project Director, and James White presented the evaluation and recommendation of proposals received in response to RFP No. 3696-39704 for the acquisition of a mainframe upgrade and for a Change Order to the Agreement with IBM, for the **MISSISSIPPI DEPARTMENT OF FINANCE AND ADMINISTRATION (DFA)**. The staffs of ITS and DFA jointly recommend the selection of Mainline Information Systems, Inc., as the lowest and best vendor responding to RFP No. 3696 to provide an upgrade to the DFA mainframe, at a total 5-year lifecycle cost of \$2,759,724.02. The staffs of ITS and DFA jointly recommend the approval of this Change Order Request with IBM in the amount of \$276,156.00, to purchase additional licenses for SAP Solution Edition. With this Change Order, the revised total lifecycle cost of this contract is \$1,339,443.05.

On motion by John Hairston and second by Tom Wicker that the staff recommendation be approved:

Motion carried; unanimously.

Agenda Item No. 3: Renée Murray and Clay Johnston, MDPS MIS Director presented a request for delegating to the ITS Executive Director approval of the award for RFP No. 3695-39947 for the acquisition of a statewide uninsured motorist management system for the **MISSISSIPPI DEPARTMENT OF PUBLIC SAFETY (MDPS)** in cooperation with the **COMMISSIONER OF INSURANCE (MID)** and the **DEPARTMENT OF REVENUE (DOR)**. The staffs of ITS, MDPS, MID, and DOR jointly request that the approval of the contract award for this project be delegated to the ITS Executive Director.

On motion by Tom Wicker and second by John Hairston that the staff recommendation be approved:

Motion carried; unanimously.

On motion by Tom Wicker and second by Rodney Pearson that the following per diem and expenses be approved:

Rodney Pearson - per diem and expenses for 1 day;

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Tom Wicker - per diem and expenses for 1 day;

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Motion carried; unanimously.

The Board acknowledged Agenda Item No. 4 regarding the summary of equipment, software and services, exemptions and sole source procurements approved by the ITS Executive Director.

The Board discussed Agenda Item No. 5 regarding verification of quorum for next ITS Board Meeting scheduled for Thursday, November 29, 2012.

There being no further business, the meeting was adjourned by Rodney Pearson.

Derek Gibbs, Chairman

Rodney Pearson, Vice-Chairman